

Property:
P-0005 Sacred Heart
Girls College
113 Warrigal Road
Oakleigh Victoria 3166

Client:
Sacred Heart Girls
College

Task:
T-00137

Issued by:
Candice Adolphe
29th January 2024
Performed Date:
29th January 2024

Scope of Works

12 - Hinged and Pivoted Doorsets - Common (2012): Six-monthly (39)

0	Critical Defects	A defect that renders a system inoperative.
1	Non-critical Defects	A system impairment not likely to critically affect the operation of the system.
0	Non-conformances	Missing information or incorrect feature that does not affect the system operation.
6	Recommendations	A modification suggested to improve the system performance.
16	Informational Notes	Detailed advice or general comment.

Servicing Summary

Service	Asset	Quantity
12 - Hinged and Pivoted Doorsets - Common (2012): Six-monthly	12 - Hinged and Pivoted Doorsets - Common	39

Maintenance

12 - Hinged and Pivoted Doorsets - Common (2012): Six-monthly

AS1851-2012 (a1) - Routine service of fire protection systems and equipment

Asset	Status
11 Main Building, Basement, Under Hall Stage to Basketball Court	PASS

Asset	Status
<div style="display: flex; justify-content: space-between;"> Recommendation ID: 69 ↗ Added: 25th Jul 2023 1:58PM </div> <p>Description: DOORS BINDING IN CENTRE.</p> <p>Resolution: RE-FIT DOORS.</p> <p>Location: Main Building, Basement, Under Hall Stage to Basketball Court</p>	
42	Main Building, Ground Floor, Sports Centre, North Entry PASS
41	Main Building, Ground Floor, Sports Centre, South Entry PASS
<div style="display: flex; justify-content: space-between;"> Informational ID: 68 ↗ Added: 25th Jul 2023 1:53PM </div> <p>Description: KICK STOP FITTED TO ACTIVE LEAF.</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Sports Centre, South Entry</p>	
39.2	Main Building, Ground Floor, Reception, West Entry Inner PASS
39.1	Main Building, Ground Floor, Reception West Area PASS
39	Main Building, Ground Floor, Lift Motor Room PASS
<div style="display: flex; justify-content: space-between;"> Recommendation ID: 67 ↗ Added: 25th Jul 2023 1:51PM </div> <p>Description: KICK STOP FITTED TO DOOR.</p> <p>Resolution: KICK STOP FITTED TO DOOR.</p> <p>Location: Main Building, Ground Floor, Lift Motor Room</p>	
31	Main Building, Ground Floor, Reception PASS
30	Main Building, Ground Floor, Reception Rear PASS

Asset	Status
<p>Informational Added: 25th Jul 2023 1:50PM</p> <p>ID: 66 ↗</p> <p>Description: NO ACCESS - CONSTRUCTION ZONE.</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Reception Rear</p>	
<p>20 Main Building, Ground Floor, Building C to Court Yard Adj Deputy Principal</p>	PASS
<p>Informational Added: 25th Jul 2023 1:49PM</p> <p>ID: 65 ↗</p> <p>Description: KICK STOP FITTED TO ACTIVE LEAF [HOLD OPEN].</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Building C to Court Yard Adj Deputy Principal</p>	
<p>19 Main Building, Ground Floor, Building C to Court Yard</p>	PASS
<p>Informational Added: 25th Jul 2023 1:48PM</p> <p>ID: 64 ↗</p> <p>Description: KICK STOP FITTED x 1.</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Building C to Court Yard</p>	
<p>18 Main Building, Ground Floor, Building A Stair, Exit North</p>	PASS
<p>Informational Added: 25th Jul 2023 1:47PM</p> <p>ID: 63 ↗</p> <p>Description: KICK STOP FITTED TO ACTIVE LEAF.</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Building A Stair, Exit North</p>	
<p>17 Main Building, Building A, East Entry</p>	PASS
<p>16 Main Building, Ground Floor, Building P - Exit to Court Yard Opposite Room #2 Adj #5</p>	PASS

Asset	Status
<p>Informational Added: 25th Jul 2023 1:45PM</p> <p>ID: 62 ↗</p> <p>Description: 1 x PANIC BOLT FITTED TO ACTIVE LEAF [HOLD OPEN].</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Building P - Exit to Court Yard Opposite Room #2 Adj #5</p>	
<p>15 Main Building, Ground Floor, Building P - Exit to Court Yard Opposite Room #2 Adj #5</p>	PASS
<p>Informational Added: 25th Jul 2023 1:43PM</p> <p>ID: 61 ↗</p> <p>Description: KICK STOP FITTED x 1.</p> <p>Resolution:</p> <p>Location: Main Building, Ground Floor, Building P - Exit to Court Yard Opposite Room #2 Adj #5</p>	
<p>14.1 Main Building, Library to Reflection Room</p>	PASS
<p>Informational Added: 25th Jul 2023 1:42PM</p> <p>ID: 60 ↗</p> <p>Description: CONSTRUCTION ZONE - DOOR POSSIBLY REMOVED.</p> <p>Resolution:</p> <p>Location: Main Building, Library to Reflection Room</p>	
<p>14 Main Building, Ground Floor, Library Entry Inner</p>	PASS
<p>Recommendation Added: 25th Jul 2023 1:41PM</p> <p>ID: 59 ↗</p> <p>Description: DOOR WEDGED OPEN.</p> <p>Resolution: REMOVE WEDGE [BY OTHERS].</p> <p>Location: Main Building, Ground Floor, Library Entry Inner</p>	
<p>13 Main Building, Ground Floor, Library Entry</p>	PASS

Asset		Status
12	Main Building, Library Exit Rear	PASS
10	Main Building, Hall to Basketball Court	PASS
Recommendation ID: 58 ↗		Added: 25th Jul 2023 1:39PM
Description: CENTRE SEAL LOOSE.		
Resolution: RE-FIX SEAL [BY OTHERS].		
Location: Main Building, Hall to Basketball Court		
09	Main Building, Hall to Basketball Court	PASS
Recommendation ID: 57 ↗		Added: 25th Jul 2023 1:38PM
Description: GAP AT CENTRE.		
Resolution: FIT NEW SEAL [BY OTHERS].		
Location: Main Building, Hall to Basketball Court		
08	Main Building, Ground Floor, Canteen West Exit Adj Stair	PASS
07	Main Building, Ground Floor, Canteen Exit to Court Yard	PASS
06	Main Building, Ground Floor, Adj Lift & Music Room #1	PASS
05	Main Building, Ground Floor, Exit Adj Room # Below D4	PASS
Informational ID: 56 ↗		Added: 25th Jul 2023 1:32PM
Description: 1 x KICK STOP FITTED TO ACTIVE LEAF.		
Resolution:		
Location: Main Building, Ground Floor, Exit Adj Room # Below D4		
38	Main Building, Level 1, Art Room Exit (F11)	PASS
24	Main Building, Level 1, Staff Building, South East Exit	PASS

Asset	Status
<p>Informational Added: 25th Jul 2023 1:28PM ID: 55 ↗</p> <p>Description: CONSTRUCTION ZONE - DOOR POSSIBLY REMOVED.</p> <p>Resolution:</p> <p>Location: Main Building, Level 1, Staff Building, South East Exit</p>	PASS
<p>23 Main Building, Level 1, Staff Building, North East Exit</p> <p>Informational Added: 25th Jul 2023 1:24PM ID: 54 ↗</p> <p>Description: CONSTRUCTION ZONE - DOOR POSSIBLY REMOVED.</p> <p>Resolution:</p> <p>Location: Main Building, Level 1, Staff Building, North East Exit</p>	PASS
<p>22 Main Building, Level 1, Staff Build North Exit</p> <p>Non-critical defect Added: 29th Jan 2024 1:29PM ID: 190 ↗</p> <p>Description: Only one defect found and that is on the left hand side of the 1st floor staff room where it isn't fully returning because of the chock that is being used to hold it open</p> <p>Resolution: Recommendation: remove door wedge/chock</p> <p>Location: Staff Room</p>	PASS
<p>Recommendation Added: 25th Jul 2023 1:21PM ID: 53 ↗</p> <p>Description: MAGNET ON DOORSTOP.</p> <p>Resolution: REMOVE MAGNET [BY OTHERS].</p> <p>Location: Main Building, Level 1, Staff Build North Exit</p>	PASS
<p>21 Main Building, Level 1, Build A East</p>	PASS

Asset	Status
<p>Informational Added: 25th Jul 2023 1:17PM ID: 52 ↗</p> <p>Description: CONSTRUCTION ZONE - DOOR POSSIBLY REMOVED.</p> <p>Resolution:</p> <p>Location: Main Building, Level 1, Build A East</p>	
<p>04 Main Building, Level 1, Exit Adj Room D11</p>	<p>PASS</p>
<p>Informational Added: 25th Jul 2023 1:14PM ID: 51 ↗</p> <p>Description: 1 x PANIC BOLT FITTED TO ACTIVE LEAF [HOLD OPEN].</p> <p>Resolution:</p> <p>Location: Main Building, Level 1, Exit Adj Room D11</p>	
<p>03 Main Building, Level 1, West Stair, Adj Room E11</p>	<p>PASS</p>
<p>Informational Added: 25th Jul 2023 1:09PM ID: 50 ↗</p> <p>Description: Main Building, Level 1, West Stair, Adj Room E11</p> <p>Resolution:</p> <p>Location: WEST STAIR, ADJ ROOM #E11</p>	
<p>02 Main Building, Level 1, Adj Lift & Room D14</p>	<p>PASS</p>
<p>01 Main Building, Level 2, Adj Lift & Room 23</p>	<p>PASS</p>
<p>35 Building B, Music Wing, Ground Floor, Main Entry</p>	<p>PASS</p>
<p>33 Building B, Music Wing, Ground Floor, Hall Side Exit</p>	<p>PASS</p>
<p>Informational Added: 25th Jul 2023 2:02PM ID: 71 ↗</p> <p>Description: KICK STOP FITTED TO DOORS.</p> <p>Resolution:</p> <p>Location: Building B, Music Wing, Ground Floor, Hall Side Exit</p>	

Asset	Status
32 Building B, Music Wing, Ground Floor, Hall Side Exit	PASS
Informational ID: 70 ↗ Added: 25th Jul 2023 2:01PM	
Description: KICK STOP FITTED TO DOORS.	
Resolution:	
Location: Building B, Music Wing, Ground Floor, Hall Side Exit	
27 Building B, Music Wing, Ground Floor, Exit South East	PASS
26 Building B, Music Wing, Level 1, Exit West	PASS
25 Building B, Music Wing, Level 1, Exit West	PASS

Signoff

Maintenance has been carried out in accordance with Part 15 of the Victorian Building Regulations 2018.

Technician	Date/Time	Accreditations	Signature
Micra Fire Technician	None		
Mike Alford	None		

Company Accreditations: